The Pendleton Town Council met in regular session at 6:00 PM on November 8, 2018, at Pendleton Town Hall, 100 West State Street, Pendleton, Indiana. All documents presented are on file in the Clerk-Treasurer's office and may be reviewed upon request. Town Council President Robert Jones called the meeting of the Pendleton Town Council to order. Jones called for a moment of silence, and Julie Schnepp led the Pledge of Allegiance.

Council Members present were President Robert Jones, Vice President Chad Wolfe, Chet Babb, Jessica Smith, and Jessica Bastin. A quorum was established with five of five members present. Clerk-Treasurer Virgil Mabrey was absent.

Also representing the Town were Town Manager Tim McClintick, Deputy Clerk-Treasurer Dawn Speedy, Fire Chief Jeff Moore, Judge George Gasparovic, and Attorney Alex Intermill. The minutes from the regular meeting of September 13, 2018, October 11, 2018, and the special meetings of October 25, 2018, and October 29, 2018, were approved.

PUBLIC INPUT

- Judge Gasparovic gave the Town Council a written update on his marijuana research.
- Marcy DeShong, 8575 S SR 9, as a member of PBA expressed a concern for parking, and asked to add it to a to-do list. McClintick said the Town has a lot of parking – wayfinding is part of the MSRP grant, and signs are on order. DeShong also mentioned the intersection of SR 36 & CR 300 being dark. McClintick said INDOT has plans for that area.
- Kelly Borgman, Friends for Paws, said changes are happening because now she has a full time job and is not able to retrieve and care for the animals around the clock. Borgman wants to continue in her role, and is trying to figure out how to make it work. Jones asked for a meeting and/or committee to find a solution. Smith asked to be included.

MONTHLY CLAIMS & CLERK-TREASURER'S REPORT

MONTH ENDING OCTOBER 31 2018
VIRGIL MABREY, CLERK TREASURER

Electric Revenue Receipted	$	912,247.78
Water Revenue Receipted	$	105,412.48
General Fund Balance	$	371,817.79
Park Fund Balance	$	89,037.08
Cumulative Capital Fund Balance	$	109,859.14

Cumulative Capital Improvement Fund Balance	$	8,247.75
Motor Vehicle Highway Fund Balance	$	458,688.83
Local Roads and Streets Fund Balance	$	227,102.22

General Fund Comparison Balance For The End of October

General Fund 2016	General Fund 2017	General Fund 2018
$ 367,015.41	$ 426,981.15	$ 371,817.79

- Babb asked what the rules for the Rainy Day Fund were. Intermill said the ordinance explains the uses. Babb asked for detail on the Rainy Day Fund expenses.

A MOTION TO APPROVE THE CLAIMS AND THE CLERK-TREASURER'S REPORT AS PRESENTED WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.

OLD BUSINESS

Ordinance 2018-19 a bond ordinance concerning the wellness project second reading

- No changes have been made
- Intermill said the bond should be complete around the middle of December

A MOTION TO ADOPT ORDINANCE 2018-13 AS PRESENTED ON FIRST READING WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.

Ordinance 2018-14 an annexation ordinance concerning Foster Branch Woods I second reading
Ordinance 2018-15 an annexation ordinance concerning Foster Branch Woods II second reading
Ordinance 2018-16 an annexation ordinance concerning Mercer Drive second reading

- All three annexations are on the same timeframe
- All three annexations are 100% voluntary

A MOTION TO ADOPT ORDINANCE 2018-14 ON SECOND READING WAS MADE BY JESSICA BASTIN AND SECONDED. MOTION CARRIED.

A MOTION TO ADOPT ORDINANCE 2018-15 ON SECOND READING WAS MADE BY CHET BABB AND SECONDED. MOTION CARRIED.

A MOTION TO ADOPT ORDINANCE 2018-16 ON FIRST READING WAS MADE BY JESSICA BASTIN AND SECONDED. MOTION CARRIED.

Follow up discussion concerning leaf and limb pickup

- Smith said a policy was created and is on the google drive. This policy can be adjusted so we'll see how it works by trial and error.
- The policy includes a drop off area for customers to drop limbs.

A MOTION TO ADOPT THE PROPOSAL CONCERNING LEAVES AND LIMBS, WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.

Discussion concerning employee evaluations

- A police department procedure was shared with the Town Council
- Jones asked McClintick to design a procedure that includes a written evaluation form
- McClintick said he would try to have this ready for the December meeting
- Sandy Butler offered her services to help

NEW BUSINESS

Review electric and water department budgets

- Electric & water budget was introduced, review and discussion will be at December meeting

Ordinance 2018-21 the 2019 wage & salary ordinance first reading

- Babb asked why the police department had a floor of 15%.
- This has been in place for so long that nobody knows the reason.
- McClintick said this is only for the police department, which is not unusual because they have several wage and benefit items that are different than other departments.
- The proposed ordinance includes a 3% increase for all positions

A MOTION TO ADOPT ORDINANCE 2018-21 ON FIRST READING WAS MADE BY JESSICA SMITH AND SECONDED. MOTION CARRIED.

Resolution R18-23 a resolution for financing fire equipment

A MOTION TO APPROVE RESOLUTION R18-23 WAS MADE BY JESSICA BASTIN AND SECONDED. MOTION CARRIED.

Discussion concerning the new bridge project over I-69

- A consideration is to add the word 'historic' to the bridge, but does it stay within the branding?
- McClintick said the Town spent a lot of time and money to brand, so staff is reluctant to change the branding.
- Erin Haskett, The Flatland, spoke to protect the brand, stating that altering the brand in this way is generally the first step to deteriorating a brand. The Flatland worked hard to give a look that tells the story of Pendleton. Haskett strongly recommended sticking to the brand.
- Town Council will consider comments and have a decision in December.

Discussion concerning INDOT project for State Roads 36, 67, & 9

- INDOT will be reconstructing the area between Huntsville bridge, Water Street, the State Street viaduct, Madison Avenue, PHHS, and 300 W.
- INDOT wants public input and will have a public hearing December 10, 2018, 4-6pm, at Pendleton Public Library.

OTHER BUSINESS

Park 100 extension agreement

- Park 100 has requested an extension through February 28, 2019.
- Pendleton Redevelopment Commission discussed this and was comfortable with the extension due to their offer of additional deposit moneys, and the purchase agreement.
- RDC has authorized Wolfe, RDC President to sign the extension, and also wanted Town Council approval.
- Town Council approved by consensus.

Retiree medical insurance

- The Town's current benefit to provide medical insurance to qualified retired employees and their dependents currently costs about $40,000 for 3 retired employees.
- McClintick would like to have a discussion about continuing this benefit, or not.
- This funding also needs to be added to the budget.
- McClintick said any change would not affect current employees.

Cemetery fee increase

- Jones recommended an investment account for the sale of cemetery plots and would like to get this in place through the Clerk-Treasurer office.
- Wolfe suggested looking at private cemeteries to see how they work there, or the Town could default to the cemetery as is, being the Town's general responsibility.
- Intermill said he has experience with perpetuation funds for cemeteries and will work on this.

ADJOURNMENT

- There being no other business brought before this Town Council, the public meeting adjourned at 7:40pm.

Prepared by Dawn Speedy
Dawn Speedy
Deputy Clerk-Treasurer

Approved by
Robert Jones
Council President